



## **Name of Meeting**

📅 **Date: 7/22/2024**

🕒 **Start Time: 5:30 PM**

🏠 **Location: JZR Group Offices**

## **NAMES OF ATTENDEES AND ABSENTEES**

- Zabby Rincon, Raul Preciado, Sergio Ferral, Marisela Dickinson, Gustavo de Leon, Jorge Hernandez, Uziel Rincon

## **ORDERS OF BUSINESS**

### **I. Approval of Minutes from Previous Meeting**

- a. No approval required

### **II. Open Issues**

- a. Chapter Advances
  1. Created By-laws
  2. Registered Chapter as a non-profit
  3. Obtained EIN#
  4. Opened Bank Account
  5. Created Website
  6. Created Emails
  7. Opened Account with Arbiter
  8. Created QuickBooks Account
  9. Bought Computer for Treasurer
- b. New Student Officials

1. Initiated a meeting with LISD and Laredo College to work on a new initiative and having graduating students join the Laredo Basketball Officials Chapter. A total of 54 students registered.
  2. Will be sending LBOC Welcome email
  3. Assign all students to the Division 5 Rep with the help of all other representatives.
- c. Training
1. Ongoing training will start the last week of September and will continue until the last week of October every Saturday. Location of training will be announced soon by the division 5 rep.

### **III. New Business**

- a. Communication with coaches and ADs are ongoing
- b. Jorge Hernandez will oversee website forms needed so that they can be ready for the beginning of the new basketball season.
- c. The board will meet every two weeks moving forward. (In person or online)

### **IV. Future Action Steps**

- a. Include who is responsible for what
  1. And an approximate timeframe for completion

### **CLOSING**

- State the date and time for the next meeting
- Zabby Rincon adjourned the meeting at 6:44 PM
- Minutes Submitted by: Zabby Rincon
- Minutes Approved by: Zabby Rincon and Raul Preciado